

MINUTES OF MEETING

***HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Wednesday, September 30, 2015 at 10:05 a.m.

Holiday Inn Winter Haven

200 Cypress Gardens Boulevard,

Winter Haven, Florida 33880

Board Members present at roll call:

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| Joel Adams | Board Member | |
| Lauren Schwenk | Board Member | |
| Rennie Heath | Board Member | |
| Andrew Rhinehart | Board Member | |
| Scott Shapiro | Board Member | (joined later via phone) |

Also Present:

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| Jane Gaarlandt | Fishkind & Associates, Inc. |
| Rick Allen | Tucker Paving, Inc. |
| Joe MacLaren | Fishkind & Associates, Inc. (via phone) |
| Todd Amaden | Landmark Engineering (via phone) |
| Roy Van Wyk | Hopping Green & Sams, P.A. (via phone) |
| Sarah Warren | Hopping Green & Sams, P.A. (via phone) |

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order. The Board Members and staff in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no comments from the public.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the August 13 Auditor Selection Committee and Board of Supervisors' Meetings and September 17, 2015 Board of Supervisors' Meeting

The Board reviewed the minutes for the meetings.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart with all in favor, the Board approved the Minutes of the August 13 Auditor Selection Committee and Board of Supervisors' Meetings and the September 17, 2015 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2015-16, Delegation Resolution Special Assessment Bonds, Series 2015 (Phase 3 and Phase 4A Projects)

Ms. Warren noted that this item will be tabled until October 8, 2015 as there are some changes that need to be made to the documents and would like for it to be presented to the Board in the correct form.

FIFTH ORDER OF BUSINESS

Opening of Bids for the Phase 3 Construction Services

Mr. Amaden noted that they received three (3) bids before the deadline yesterday. The three bids were from Watson Civil Construction, Inc., Tucker Paving, Inc., and South End Civil Inc. Mr. Amaden opened the bid packages and noted that the bid for Watson Civil totaled \$3,649,538.08, the bid for Tucker Paving totaled \$2,308,885.53, and the bid for South End Civil totaled \$3,195,000.00. The Board will analyze the bids. Mr. Amaden will prepare a bid comparison for the Board to discuss at the next meeting. Mr. Amaden noted that he believes that the District will receive more bids for the Phase 4A construction services. The Board will be opening those bids on October 21, 2015. Ms. Warren asked the Board to confirm that the consideration of these three bids will take place at the October 21st meeting. The Board confirmed. Ms. Warren asked Ms. Gaarlandt to confirm that the October 8, 2015 regularly scheduled meeting was noticed. Ms. Gaarlandt confirmed that it was. Ms. Warren recommended that Mr. Amaden review the bids and that the Board come back to discuss them at the next meeting.

SIXTH ORDER OF BUSINESS

Ratification of Payment Authorizations Nos. 46-51

The Board reviewed Payment Authorizations Nos. 46-51, which have already been approved by the Chair and funded. Mr. Adams asked whether the legal fees listed on payment authorization No. 46 was construction funded or O&M funded. Ms. Warren responded that she believes that there is a funding agreement in place for the boundary

amendment. Mr. Shapiro joined the meeting via phone and asked about the lowest bid. Mr. Heath repeated the three bid amounts.

On MOTION by Mr. Heath, seconded by Mr. Adams, with all in favor, the Board ratified Payment Authorizations Nos. 46-51.

SEVENTH ORDER OF BUSINESS

Review of Monthly Financials

There was no action required by the Board.

EIGHTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – No Report

NINTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There were no other questions or comments


TENTH ORDER OF BUSINESS

Adjournment

Ms. Gaarlandt suggested a motion to adjourn.

ON MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board adjourned the September 30, 2015 Board of Supervisor's Meeting for the Highland Meadows II Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman